

PUBLIC NOTICE

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL CONSULTING ENGINEERING SERVICES

Introduction

The Jersey City Municipal Utilities Authority (JCMUA) is seeking proposals from a qualified professional engineering firms to serve as Consulting Engineer to JCMUA and to perform work on various projects associated with the JCMUA in the year 2016. All proposals will be publicly opened and read aloud on **December 11, 2015 at 2:00 p.m.** at the offices of JCMUA Administration Office at 555 Route 440 Jersey City, New Jersey 07305 in Anthony J. Fiola Memorial Conference Room.

Respondents will work with the JCMUA staff and consultants. Responsibilities include providing consulting engineering services listed below. These services include, but are not limited to assisting the Authority in the preparation of applications and other documentation to secure all necessary permits, professional studies, designs, plans, specifications, location and topographical surveying services, reviews and approvals, contract administration, including review of bids and recommendations as to award, contract observation, review of technical documents, manuals and materials, conducting field visits and preparing reports, attending meetings with the JCMUA, NJDEP, EPA and other agencies as requested, and providing technical assistance to the JCMUA. A more detailed scope of services is provided in the RFQ. The firms selected to be the Consulting Engineer shall be reimbursed on the basis of hourly rates for the personnel utilized to complete each task plus appropriate reimbursements.

An entity responding to this Request for Qualifications ("RFQ") is required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. -17:27-1.1 et seq. An entity responding to this RFQ must indicate the type of business organization under which it operates, e.g. corporation, partnership, sole proprietorship, or non-profit organization. If an entity is a subsidiary or direct or indirect affiliate of any other organization, it must indicate in the Qualification Statement the name of the related organization and the relationship. If it is a partnership, it shall list the name of all partners and, if it is a corporation, it shall list the names of those stockholders 10% or more of the outstanding stock. See Ownership Disclosure Form.

Also, a Respondent must certify that it has not made and will not make any contributions in violation of the City of Jersey City's Contractor Pay-to-Play Regulations, codified at Section 3-51.1 et seq. of the City Code, and has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19, would bar the award of this contract in the one year period preceding (date of award tentatively scheduled for approval of the contract by JCMUA on December 23, 2015) to any named candidate committee, joint candidates committee, or political party committee representing the elected officials of the City of Jersey City as set forth in Section 3-51.1 et seq. of the City of Jersey City Code or as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Also, an entity responding to this RFQ must comply with the requirements of P.L. 2004, c. 57 Business Registration of Public Contracts. A Respondent must provide a copy of its Business Registration Certificate either with its Qualification Statement or prior to the award of a contract. Failure to submit a Business Registration Certificate prior to the award of a contract will result in the applicant being removed from consideration to provide these services.

Requests for Qualifications are available from the Jersey City Municipal Utilities Authority, 555 Route 440, Jersey City, New Jersey 07305, Kevin J. Carr, Purchasing Agent (201) 432- 0845 or k.carr@jcmua.com or Lisa Domingues (201) 432-1150 l.domingues@jcmua.com. All Respondents must agree that IF AWARDED A CONTRACT YOUR COMPANY/FIRM WILL BE REQUIRED TO COMPLY WITH THE REQUIREMENTS OF N.J.A.S.-10:5-31 ET SEQ. AND N.J.A.C.17:27.

Kevin J. Carr, RPPO, QPA
Purchasing Agent