

PUBLIC NOTICE

THE JERSEY CITY MUNICIPAL UTILITIES AUTHORITY

Separate sealed proposals will be received by The Jersey City Municipal Utilities Authority, Administration Building in the Anthony J. Fiola Memorial Conference Room, 555 Route #440, Jersey City, New Jersey, on **December 29, 2015 at 2:00 p.m.** prevailing time for the performance of the following service:

1. Providing Repair Services and Parts for Various Motor Vehicles Up to 16,500 GVW

CONTRACT NO. MVR-2015-38

At that time and place, the sealed bids will be opened publicly, and read aloud for consideration by the Authority (Owner).

A copy of the Contract Specifications are on file at the office of The Jersey City Municipal Utilities Authority, Jersey City, New Jersey. The Contract Drawings and Specifications may be examined between the hours of 9:00 a.m. to 3:00 p.m., Monday through Friday.

Bids may be submitted in person, or may be sent by United States Certified Mail Return Requested, or may be sent by Private Courier Service to the Authorities Purchasing Agent no later than **2:00 PM**, prevailing time on **December 29, 2015**. Bids will have the date and time stamped upon receipt. Bidder is solely responsible for the timely delivery of the bid proposal and no bids shall be considered which are presented after the public call for receiving bids. Bids received after the date and time specified will be returned, unopened to the bidder, if requested in writing. The Authority will send a bid packet through private courier service to such bidders but the Authority relinquishes any responsibility to insure that bid packets are received by bidders. The Authority assumes responsibility only for sending the Bid packets to the courier service and not for proper and timely delivery of such packets. The cost of sending the bid specification shall be the sole responsibility of the bidder. A copy is also available electronically please contact Lisa Domingues at 201-432-5794 or l.domingues@jcmua.com or Kevin Carr at 201-432-0845 at k.carr@jcmua.com. **NO BIDS WILL BE RECEIVED ELECTRONICALLY!**

BIDDER SHALL INCLUDE ONE (1) ORIGINAL AND ONE (1) COPY OF THE BID PACKAGE. IN ADDITION BIDDER IS TO SUPPLY ONE CD ROM VERSION IN PDF FORMAT.

Each proposal must be accompanied by a Bid Bond or Certified Check for not less than ten (10%) percent of the amount for the bid or \$20,000.00 maximum, whichever is the lesser. Certified Checks shall be made payable to the Jersey City Municipal Utilities Authority.

PROPOSAL FORMS SHALL NOT BE REMOVED FROM THE SPECIFICATION BOOK. PROPOSALS MUST BE MADE UPON THE BLANK FORMS PROVIDED, AND SUBMITTED IN THE BOUND SPECIFICATION BOOK, WHICH SHALL BE LEFT WHOLE AND INTACT IN EVERY RESPECT.

A PERFORMANCE BOND IS NOT REQUIRED FOR THIS CONTRACT. BIDDERS MUST COMPLY WITH THE REQUIREMENTS OF N.J.S.A. 10:5-31 ET SEQ. AND N.J.A.C. 17:27 AFFIRMATIVE ACTION OF THE STATE OF NEW JERSEY.

Accompanying the bid of a corporation or a partnership, there shall be submitted a statement setting forth the name and address of all stockholders in the corporation or partnership who own 10% or more of its stock, of any class; or of all individual partners in the partnership who own a 10% or greater interest therein, as the case may be. If one or more such stockholder(s) or partner(s) is itself a corporation or partnership the stockholders holding 10% or more of that corporation's stock, or the individual partners owning a 10% or greater interest in that partnership, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every non-corporate stockholder and individual partner exceeding the 10% ownership criteria established in the applicable New Jersey Public Laws of 1977, Chapter 8, has been listed. The requirements of P.L. 1977 Chapter 8 N.J.S.A. 52:25-24.2 are to apply to all forms if corporations and partnerships including limited partnerships, limited liability corporations, limited liability partnerships and subchapter corporations.

The Owner reserves the right to reject any or all bids, to waive any informalities, or to accept the bid for the Contract which, in its judgment, best serves the interest of the Owner. The Contractor's proposal shall hold firm for sixty (60) days.

Mutually agreed upon extensions of time may be made, if necessary, and in accordance with law.

No bids shall be withdrawn for a period of sixty (60) days subsequent to the opening of bids without the written consent of the Jersey City Municipal Utilities Authority.

**KEVIN J. CARR, RPPO, QPA
PURCHASING AGENT**