

JERSEY CITY MUNICIPAL UTILITIES AUTHORITY
HUDSON COUNTY, NEW JERSEY
OPERATIONS BUILDING WINDOW REPLACEMENT
CONTRACT NO. OBWR-2015-19

NOTICE TO BIDDERS

NOTICE is hereby given that sealed bids will be received by the Jersey City Municipal Utilities Authority (hereinafter called the "Owner") for:

OPERATIONS BUILDING WINDOW REPLACEMENT

Sealed Bids for the above named Contract, which comprises the removal and replacement of window systems, curtain walls and masonry repairs at the Operations Building and Administration Building, Jersey City, Hudson County, New Jersey ("Owner"), will be received at the JCMUA Main Conference Room, 555 Route 440, Jersey City, New Jersey 07305 on **April 28, 2016 at 2:00 p.m.** prevailing time, at which time they will be publicly unsealed and the contents publicly announced.

Contract Documents and Plans for the proposed work prepared by Hatch Mott MacDonald ("HMM") may be examined at the office of the Jersey City Municipal Utilities Authority, 555 Route 440, Jersey City, New Jersey 07305, during business hours (9:00 a.m. and 4:00 p.m.) and may be obtained at the offices of the Jersey City Municipal Utilities Authority upon payment of \$100.00 per set check or money order only. An electronic copy will be made available to Bidders at no charge. You must register with the JCMUA and you will be directed to an FTP site maintained by HMM. You can contact the JCMUA by phone, 201-432-5794 or 201-432-0845 or via email l.domingues@jcmua.com or k.carr@jcmua.com. You must register with the JCMUA first in order to be eligible to receive a password. The JCMUA and HMM will insure that the site works, however, the JCMUA and HMM will not be responsible if the Bidder can not download the documents. **NO BIDS MAY BE SUBMITTED ELECTRONICALLY.** Proposals in the contract documents must be enclosed in sealed envelopes bearing the name and address of the Bidder and the name of the work on the outside addressed to the Purchasing Agent, Jersey City Municipal Utilities Authority. Each proposal must be submitted in writing on the proposal pages furnished in the Contract Documents. No bids will be received after the time and date specified and no bids shall be received by mail.

A Pre-Bid Conference (followed by a site visit for field inspection of the scope of work) will be held at the JCMUA Administration Building, main conference room at 555 Route 440, Jersey City, New Jersey 07305 on **April 7, 2016, at 10:30 a.m.** Contractors are strongly encouraged to attend the Pre-Bid Conference.

No bid will be received unless in writing on the forms furnished, and unless accompanied by bid security in the form of a bid bond, cashier's check, or a certified check made payable to the Jersey City Municipal Utilities Authority in an amount equal to 10% of the amount of the total bid, but not exceeding \$20,000.00 and a Consent of Surety on the form included in the Contract Documents, from a surety company licensed to do business in the State of New Jersey, which shall

represent that the surety company will provide the Contractor with the required bonds in the sums required in the Contract Documents.

Bidders must use the prepared bid form which is contained in the Contract Documents. Each individual proposal must be separately enclosed in a sealed envelope addressed to the JCMUA, 555 Route 440, Jersey City, New Jersey 07305 marked on the outside with the number of the contract(s) and name of the project being bid on.

BIDDER MUST SUPPLY ONE (1) ORIGINAL AND ONE (1) COPY OF THE BID. IN ADDITION, BIDDER MUST SUPPLY ONE CD ROM VERSION IN PDF FORMAT. BIDDER DOES NOT HAVE TO INCLUDE A COPY OF THE PLANS AND SPECIFICATIONS.

Bidders must comply with the requirements of N.J.S.A. 10-5-31 et seq. and N.J.A.C. 17:27 AFFIRMATIVE ACTION OF THE STATE OF NEW JERSEY.

The Authority reserves the right to reject any or all Bids, to waive any informalities, or to accept the Bid for the Contract that, in its judgement, best serves the interests of the Authority. Any Bid submitted shall hold firm for sixty (60) days per applicable law.

Mutually agreed upon extensions of time may be made, if necessary, and in accordance with law.

No Bids shall be withdrawn for a period of sixty (60) days subsequent to the opening of Bids without the written consent of the Jersey City Municipal Utilities Authority.

By Order of the Jersey City Municipal Utilities Authority

Kevin J. Carr, RPPO, QPA
Purchasing Agent