

**JERSEY CITY MUNICIPAL UTILITIES AUTHORITY  
MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS  
MAY 25, 2017**

**CALL TO ORDER** – 5:00 PM

In compliance with the Sunshine Laws, Chairwoman Hulings ordered and directed that a Public Notice of a Public Meeting of the Jersey City Municipal Utilities Authority be posted in the main lobby of the Jersey City Municipal Utilities Authority Administration Building and that a copy of the notice be sent to The Jersey Journal, The Star Ledger and the City Clerk.

**ROLL CALL OF MEMBERS PRESENT:**

Chairwoman, Maureen C. Hulings  
Commissioner, Thomas M. Gibbons  
Commissioner, Marcos D. Vigil  
Commissioner, Jeannine Zampella  
Second Alternate Commissioner, Vincent Mastria

**ABSENT:**

First Alternate Commissioner, Nicholas I. Economou

**ALSO PRESENT:**

Jeremy Farrell, Executive Director  
Judy Rybka, Recording Secretary  
Francis J. Borin, Esquire, DeCotiis, FitzPatrick & Cole, LLP  
John D. Folk, CPA, Director of Finance  
Richard Haytas, PE, Senior Engineer/Infrastructure Maintenance Supervisor  
Jerome A. Harris, PE, PP, CME Associates  
Michael McClelland, PE, PP, CME Associates  
Edward Traina, PE, CME Associates  
Kevin J. Carr, RPPO, QPA, Purchasing Agent  
Krystyna Pawłowska, Administrative Assistant  
Rajiv Prakash, Engineering Department  
John Hroncich, Suez

**FLAG SALUTE**

**PUBLIC COMMENT** – No public comment. Public Comment portion of meeting closed at 5:01 p.m.

Motioned by Commissioner Vigil  
Seconded by Commissioner Mastria  
Unanimously approved by all Commissioners present.

**APPROVAL OF MINUTES**

Approval of minutes of the April 27, 2017 Commissioners meeting

Motioned to approve by Commissioner Zampella

Seconded by Commissioner Vigil

Roll call vote: Commissioner Mastria	Aye
Commissioner Gibbons	Aye
Commissioner Vigil	Aye
Commissioner Zampella	Abstention
Chairwoman Hulings	Aye

**RESOLUTIONS – CONSENT AGENDA**

**Resolution 5/17/1** authorizing transfer of funds for sewer operations

**Resolution 5/17/4** authorizing cash disbursements

**Resolution 5/17/5** authorizing payments from the capital improvement, project and note funds

**Resolution 5/17/7** authorizing an amendment to professional engineering services contract with Remington, Vernick & Arango for design, bid and construction phase services for replacement of six inch water main in Van Winkle Avenue

**Resolution 5/17/9** awarding contract for the removal and disposal of street excavation materials from the Authority’s facilities; JCMUA number DSM-2017-03

**Resolution 5/17/10** authorizing change order number 7 for final quantities and closeout of contract for aqueduct rehabilitation – Phase II; JCMUA project number AQR-2010-27-W

**Resolution 5/17/11** authorizing change order number 4 for final quantities and closeout of contract for aqueduct rehabilitation – Phase III; JCMUA project number AQR-2013-50

**Resolution 5/17/12** authorizing the award of a contract for Summit Avenue sewer replacement; JCMUA contract number SASR-2017-05

**Resolution 5/17/13** awarding contract for Public School No. 5 and green infrastructure projects; JCMUA contract number PS5GI-2016-23

**Resolution 5/17/14** awarding contract for provision of PVC gravity sewer pipe and associated fittings; JCMUA contract number PVC-2017-10

**Resolution 5/17/15** authorizing the conveyance of a portion of property owned by the Authority to the Jersey City Redevelopment Agency

Motioned to approve by Commissioner Vigil

Seconded by Commissioner Gibbons

Roll call vote: Commissioner Mastria	Aye
Commissioner Gibbons	Aye
Commissioner Vigil	Aye
Commissioner Zampella	Aye
Chairwoman Hulings	Aye

**RESOLUTIONS – DEFERRED**

**Resolution 5/17/2** authorizing payments of audited claims for sewer operations

Commissioner Gibbons questioned a payment to The Jersey Journal for motor oil.

Mr. Folk explained the item was coded incorrectly. The correction will be made to reflect the correct code.

Motioned to approve as amended by Commissioner Gibbons

Seconded by Commissioner Mastria

Roll call vote: Commissioner Mastria	Aye
Commissioner Gibbons	Aye
Commissioner Vigil	Aye
Commissioner Zampella	Aye
Chairwoman Hulings	Aye

**Resolution 5/17/3** authorizing transfer of funds and payments of audited claims for water operations

Commissioner Gibbons questioned payment of approximately \$2.4 million to Suez on page one of the purchase order list under legal services.

Per Mr. Folk, this is an error and the correction will be made: Suez – monthly service fee. (Suez does not provide legal services.)

Motioned to approve as amended by Commissioner Gibbons

Seconded by Commissioner Vigil

Roll call vote: Commissioner Mastria	Aye
Commissioner Gibbons	Aye
Commissioner Vigil	Aye

Commissioner Zampella     Aye  
Chairwoman Hulings       Aye

**Resolution 5/17/6** authorizing change order number 2 for Sixth Street Sewer Replacement project; JCMUA number DAS-2013-11B

Commissioner Gibbons referred to page two of the Resolution and noted an error in the sixth "Whereas" paragraph. He advised that change order number 2 results in an increase of 5.6% (not 10.3% as indicated in the Resolution). He noted that the change order in the amount of \$235,000 for police coverage represents approximately five percent of the contract amount. Commissioner Gibbons asked if some action could be taken to reduce these rates for the residents of Jersey City.

Mr. Farrell explained the MUA has been working on this and progress has been slow. The City is not in a position to provide discounted rates to all utility companies; however, the entire program is being reviewed by the City and additional oversight will be put in place in an effort to reduce costs.

Mr. Borin explained the language in the Resolution is somewhat unclear. Change orders 1 and 2 combined represent an increase of 10.3% of the contract amount. Resolution 5/17/6 will be amended to clearly state the 10.3% increase includes both change orders 1 and 2.

Motioned to approve as amended by Commissioner Gibbons

Seconded by Commissioner Vigil

Roll call vote: Commissioner Mastria     Aye  
                  Commissioner Gibbons        Aye  
                  Commissioner Vigil                Aye  
                  Commissioner Zampella            Aye  
                  Chairwoman Hulings                Aye

**Resolution 5/17/8** authorizing execution of project endorsements for flows under 250,000 gallons per day for a treatment works approval application

Commissioner Gibbons referred to the sixth paragraph on page one (Now, Therefore, etc) of the Resolution with particular attention to the third line and the words "when appropriate." He stated, "This takes oversight from the Board."

Mr. Farrell recommended Resolution 5/17/8 be tabled.

Motioned to table Resolution 5/17/8 by Commissioner Gibbons

Seconded by Commissioner Vigil

Roll call vote: Commissioner Mastria     Aye  
                  Commissioner Gibbons        Aye  
                  Commissioner Vigil                Aye  
                  Commissioner Zampella            Aye  
                  Chairwoman Hulings                Aye

**COMMUNICATIONS** – None

**EXECUTIVE DIRECTOR'S REPORT** – Mr. Farrell reported the Authority is moving forward with system review and looking into upgrades. He discussed possible improvements on the water side, best practices and upgrades to the aqueduct.

**COMMITTEE REPORTS** – Chairwoman Hulings advised that committees are not required to “meet all the time.” Meeting dates/schedules are at the discretion of the Executive Director.

**GENERAL COUNSEL REPORT** – Mr. Borin reported the Authority is moving forward with the proposed amendment to the Suez contract, and it will be submitted this week.

**ITEMS OF UNFINISHED BUSINESS**

1. **Facility Tours** - Commissioner Gibbons recalled the discussion at the April meeting concerning facility tours, and asked if tours have been scheduled.

Chairwoman Hulings explained the decision has been made to “wait a bit longer.”

2. **Bike Rack** - Commissioner Gibbons asked about progress of the bike rack installation.

Mr. Farrell explained the bike rack has not been installed and the Authority will look into it.

**ITEMS OF NEW BUSINESS**

1. **Green Infrastructure Training** – Commissioner Gibbons advised PVSC/Rutgers will offer green infrastructure training on lessons learned for CSO permit holders. Training is scheduled for June 15.

Mr. Farrell encouraged Commissioners to attend and recommended a staff member also attend.

2. **Long Term Control Plan** – Commissioner Gibbons discussed a recent long term control plan meeting and advised PVSC will fund several green infrastructure sites. The Municipal Action Team (MAT) has assembled a list of several possible sites, and MAT will rank the sites. Columbia Park is one of the suggested locations.

Commissioner Vigil discussed Columbia Park and advised the City/City Council has proposed certain improvements to the area. “A budget was approved for this purpose.”

Mr. Farrell requested City Hall be removed from the MAT potential site list.

Commissioner Gibbons displayed a brochure distributed by Innovation at the recent Earth Day event. The brochure assists with understanding infrastructure.

3. Pay to Play - Commissioner Gibbons asked for clarification regarding pay-to-play purchases, and referred to a recent article in The Jersey Journal.

Mr. Farrell explained the matter is "complicated," and suggested further discussion regarding pay-to-play can take place in Executive Session.

**WATER/RESERVOIR REPORT** – Mr. Hroncich reported the reservoir is "full and spilling."

**ENTERED EXECUTIVE SESSION AT 5:24 P.M.**

Motioned by Commissioner Gibbons

Seconded by Commissioner Mastria

Roll call vote: Commissioner Mastria      Aye  
                         Commissioner Gibbons      Aye  
                         Commissioner Vigil      Aye  
                         Commissioner Zampella      Aye  
                         Chairwoman Hulings      Aye

**EXECUTIVE SESSION ENDED/REGULAR SESSION REOPENED AT 5:35 P.M.**

Motioned to approve by Commissioner Vigil

Seconded by Commissioner Gibbons

Unanimously approved by all Commissioners present.

**ADJOURNMENT**

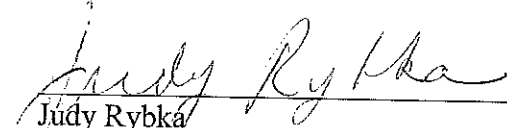
The meeting adjourned at 5:36 p.m.

Motioned by Commissioner Gibbons

Seconded by Commissioner Mastria

Unanimously approved by all remaining Commissioners present.

Respectfully submitted,

  
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Judy Rybka  
Recording Secretary