



CITY OF JERSEY CITY

Street Opening / Occupancy Permit

No. _____

Rev. 2/10

Work in Municipal	<input type="checkbox"/> Sewer	<input type="checkbox"/> Water	<input type="checkbox"/> Sidewalk	<input type="checkbox"/> Fiber Optical
Right-of-Way	<input type="checkbox"/> Underground Tank	<input type="checkbox"/> PS-Gas	<input type="checkbox"/> PS-Electric	

SITE: _____
(House #) (Street Name) (Property Owner) (Phone)

Cross Street: _____ & _____
(Street Name) (Street Name)

APPLICANT: **Name** _____ **Sign:** _____

_____ _____
(Company Name) (Company owner's name)

_____ _____
(Company Address) (City, State, Zip)

Phone: _____ Fax: _____

Jobsite contact: _____ Cell: _____

OFFICIAL USE ONLY

MUA:

Water: under 2" 4" & above (Approved Plan required)

Sewer: under 6" 8" & above (Approved Plan required)

Disconnect: water / sewer

Approved by: _____ **(Date)** _____

STREET OPENING: (attached drawing)

Total Square Feet: _____ (Sidewalk &/or Street)

FEE: Administration: \$50 + Opening: (up to 25 sf:) \$50 = \$100.

Additional sf _____ x \$1.75 = \$ _____ + \$100.00 = _____

Total Fee: \$ _____ **PAID BY:** check No. _____

Issued by: _____ **(Date)** _____

STREET OCCUPANCY:

Start Date: _____ **Duration:** _____ days

Is excavation near signalized intersection? Yes, No.

Obtain Occupancy Permit within 30 days

Issued by: _____ **(Date & No.)** _____

BUILDING CONSTRUCTION OFFICIAL:

Review /Approved by: _____ **Date:** _____

Right of Way Opening Permit Procedure

- STEP 1: Application forms can be obtained from MUA, Buildings or by:
Calling (201) 547-6913 or
Email: Stanley@jcnj.org Sonia@jcnj.org
- STEP 2: For Residential Utilities: Sewer/water – *MUA*
555 Rt. 440, Jersey City, NJ 07305 Phone: (201) 432-1150
- STEP 3: For Excavation on City’s R.O.W. (also UST & Sidewalk repair) – *Engineering*
575 Rt. 440, Jersey City, NJ 07305 Phone: (201) 547-6913
- STEP 4: Streets or Sidewalk Occupancy – *Traffic*
575 Rt. 440, Jersey City, NJ 07305 Phone: (201) 547-4469
- STEP 5: Code Compliance - *Buildings*
360 Martin Luther King Dr., Jersey City, NJ Phone: (201) 333-8959
- STEP 6: “No Parking” signs – *Parking Authority*
394 Central Avenue, Jersey City, NJ Phone (201) 653-6969 x 116
- STEP 7: Traffic Directors – *Police*
Phone by District: North (201) 547-5350 East (201) 547-5408
West (201) 547-5450 South (201) 547-5456
- STEP 8: Backfilling Inspection – *N.I. D.*
575 Rt. 440, Jersey City, NJ 07305 Phone: (201) 547-5683

NOTE: Must call before digging and backfilling

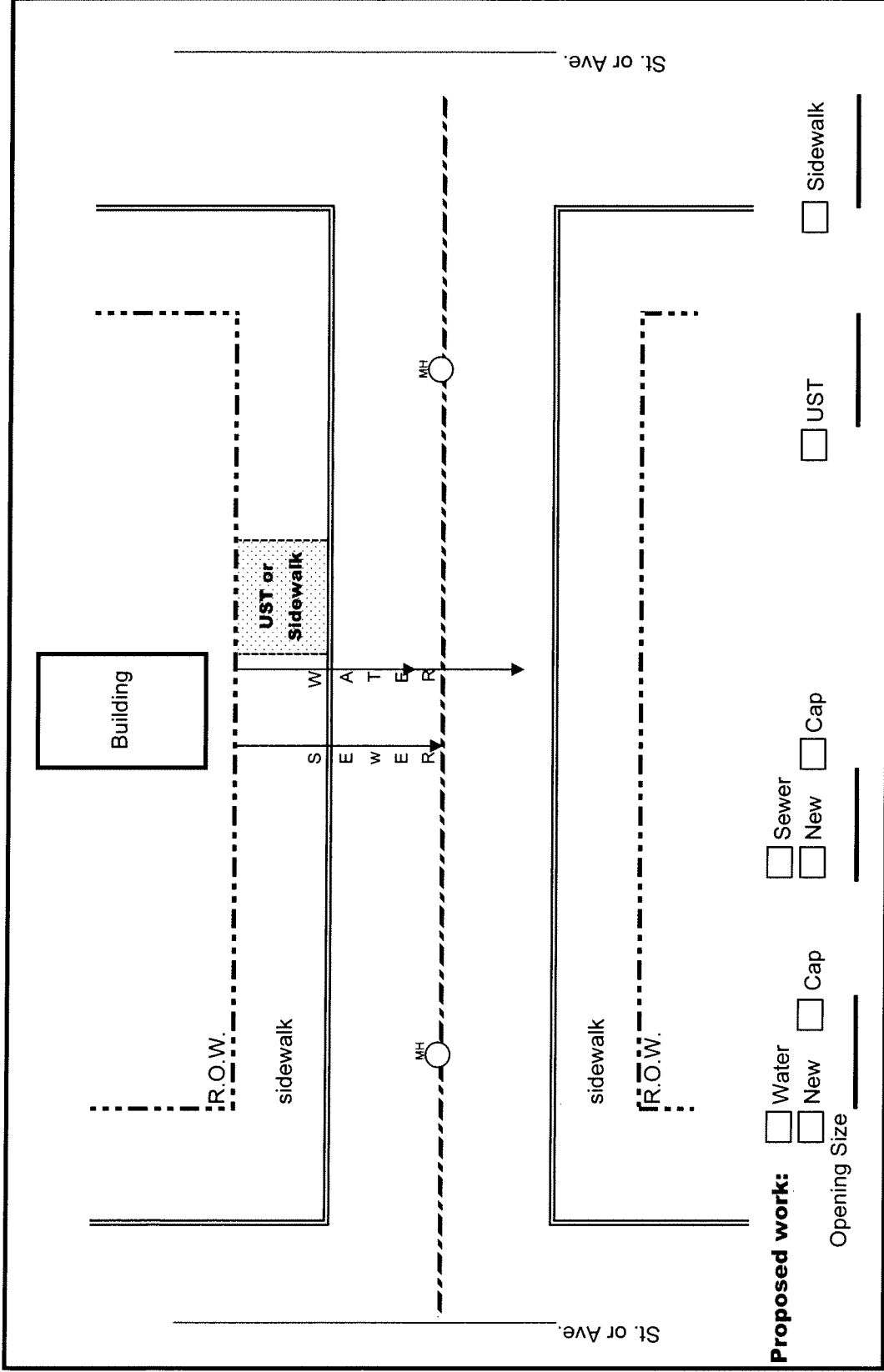
Requirements:

1. Copy of company registration, license and insurance policy must be attached.
2. If applicant represents company or property owner, written consent attached must be completed.
3. Attached drawing must be completed showing exact size and location of excavation.
4. Infrared asphalt pavement restoration must be applied to newly paved streets (within last five (5) years).
5. For **EMERGENCY ONLY**: You must call Santo Perez, NID Supervisor, at (201) 376-5075 IMMEDIATELY for approval.

Public Utilities or Fiber Optic permits are issued by the Engineering office.

Address _____ Permit No. _____

Applicant _____ Date: _____



NID INSPECTOR _____ Date _____ Approved Disapproved

Comments: _____